

The list of things you can do for your FCS hours is almost endless – many areas where help is required is listed below with **Duncraig Campus** contact phone numbers – keep this on your fridge!

Fund raising – details will be on the P&F Planner or email p&f-duncraig@ststephens.wa.edu.au

Donations of Goods – (\$30 = 1 Hr)

School Excursions – See class teacher

Book Hire – (Book covering can be done at home) – 9243 2114

Uniform Shop – Regular roster or during holidays – helpers always required – 9243 2133

Work Experience Students – Sondra Turner – 9243 2116 – Indicate type of work

Sports Carnival Help – Primary – 9246 3466 or Secondary – 9243 2109

Canteen – 9243 2104 – Canteen Manager – Sheryn Aubrey – **Lots of help needed!** “*The Fuel Tank*” provides healthy lunches and snacks for all students and appreciate any time you can give, especially first thing in the morning.

Window Washing – Email p&f-duncraig@ststephens.wa.edu.au – refer P&F Planner for dates

Mulch/Busy Bee Day - Email p&f-duncraig@ststephens.wa.edu.au – refer P&F Planner for dates

Primary Library – Shelving, Returning Books, Covering/Mending, Class Helpers – 9243 2148

Secondary Library – Shelving, Returning Books, Covering/Mending Books – 9243 2448

Primary Classroom Help – See class teacher (cutting out, gluing, reading rosters etc)

Meetings – P&F, Committee, Fete = 1 Hour – Advertised in Dovetales and P&F Newsletter

Coffee/Tea Making at School Events – mainly afternoons and evening – Lois – A/hrs 9447 4202

Special Events Support – Email p&f-duncraig@ststephens.wa.edu.au

Camps – (Police Clearance required) - Class teacher

School Help – Photocopying, lost property etc - Primary - 9426 3466 or Secondary – 92432416

Coaching/Umpiring School Sports Teams – Primary – 9426 3466 or Secondary – 9447 1111

Sports Storeroom – Keep tidy, wash jumpers, mend etc – Nerina Cordner 9243 2121

Home Economics – Ironing, cutting material etc – 9243 2109

Guest Speaker – to P&F and/or to students (indicate topic) – contact P&F President via email p&f-duncraig@ststephens.wa.edu.au

Music – Concert Assistance etc – Andrea Stimson - 9243 2118

School Calendar – Mid-Term 4 – Primary office - 9246 3466

School Production – Boyd Herewini – 9243 2156 – sets, costumes, make-up etc

Primary School Discos – dates to be confirmed – refer P&F Planner

Design & Technology Department – Repair workshop aprons (regular sewing machine only required) and regularly wash aprons – ring– 9243 2109